

HOLLAND MARSH DRAINAGE SYSTEM JOINT MUNICIPAL SERVICES BOARD



**AGENDA**

**MEETING DATE:** Wednesday, January 26<sup>th</sup>, 2011

**TIME:** 2:00 p.m.

**LOCATION:** Frank Jonkman Meeting Room, South Simcoe Police Services Bldg.,  
81 Melbourne Dr., Bradford ON

		<i>Action by:</i>
1.	<b><u>Call to Order</u></b>  "That this meeting of the Holland Marsh Drainage System Joint Municipal Services Board come to order at _____ p.m."	<i>Jay Currier</i>
2.	<b><u>Introduction of Members and Municipal Staff</u></b>	<i>Jay Currier / All Members</i>
3.	<b><u>Declaration of Pecuniary Interest</u></b>	<i>Jay Currier</i>
4.	<b><u>Approval of Agenda / Changes</u></b>	<i>Jay Currier</i>
4.1	"That the Board approve the Agenda dated Wednesday, January 26 <sup>th</sup> , 2011, as printed and circulated."  <p style="text-align: right;">Pgs 1-2</p>	
5.	<b><u>How the Joint Municipal Services Board Operates</u></b>	<i>Jay Currier</i>
6.	<b><u>Appointment of Interim Chair</u></b>	<i>Jay Currier</i>
7.	<b><u>Initial Operation of the Board Pending Administrative Decisions</u></b>	<i>Jay Currier</i>
8.	<b><u>In Camera Item</u></b>  "That the Board now move in-camera under the provisions of the Municipal Act, 2001, Subsection 239(1)(b) at _____ p.m. to discuss personal matters about an identifiable individual, including municipal staff or local board employees."	
8.1	<b><u>Recommendation of Appointment of 9<sup>th</sup> Member of the Board</u></b>	<i>Interim Chair</i>
9.	<b><u>Adoption of Board Minutes</u></b>	<i>Interim Chair</i>
9.1	"That the Minutes of the Holland Marsh Drainage System Joint Municipal	

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	Services Board meeting held Monday, December 13, 2010 at 12:00 p.m., be approved, as printed and circulated.”	
		Pgs 3-6
10.	<b><u>Correspondence / Reports</u></b>	
10.1	<b>Report of the Drainage Superintendent and Project Manager</b>	<i>Frank Jonkman</i>
	“That the Report of the Drainage Superintendent and Project Manager, dated January _____, 2011, be received, for information.”	
	To be distributed on meeting day.	
11.	<b><u>New Business</u></b>	
12.	<b><u>Future Meeting Schedule</u></b>	<i>Interim Chair</i>
12.1	“The next meeting of the Holland Marsh Drainage System Joint Municipal Services Board be scheduled for: Thursday _____ at _____, _____”	
	“The next meeting of the Holland Marsh Drainage System Joint Municipal Services Board be scheduled for: Thursday _____ at _____, _____”	
13.	<b><u>Adjournment</u></b>	<i>Interim Chair</i>
13.1	“That this meeting of the Holland Marsh Drainage System Joint Municipal Services Board adjourn at _____ p.m.”	



**MINUTES**

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**MEETING DATE:** Monday, December 13, 2010

**TIME:** 12:00 p.m.

**LOCATION:** 100 Dissette Street, Unit #1, Bradford, ON

ATTENDANCE RECORD:

MEMBERS PRESENT: John McCallum, Past Councilor – BWG  
Jack Rupke, Past Councilor – TOK  
William Eek, Appointee  
Dan Sopuch, Appointee  
George Hoving, Appointee  
Brian Visser, Appointee

REGRETS: Doug White, Mayor – BWG  
Margaret Black, Mayor – TOK  
Jim Verkaik, Member-at-large

STAFF PRESENT: Frank Jonkman, Drainage Superintendent  
Sarah Murray, Secretary  
Jay Currier, CAO – BWG  
Nathalie Carrier, Deputy Treasurer – BWG  
Rob Flindall, Dir Engineering – TOK  
Michael Brinkos, Assistant to the Dr. Supt.

REGRETS: Scott Somerville, CAO – TOK  
Chris Somerville, Clerk – TOK

OTHERS:

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1.	<b><u>Call to Order</u></b>	<i>John McCallum</i>
1.1	<b>HM-2010-084</b> Moved by: B. Eek Seconded by: D. Sopuch  "That this meeting of the Holland Marsh Drainage System Joint Municipal Services Board come to order at 12:29 p.m." CARRIED.	
2.	<b><u>Declaration of Pecuniary Interest</u></b>	<i>John McCallum</i>
2.1	Chairman McCallum reminded Members of the Board of the Municipal Conflict of Interest legislation and requirements thereunder.	
3.	<b><u>Approval of Agenda / Changes</u></b>	<i>John McCallum</i>
	Chairman McCallum asked if there were any errors or omissions to the Agenda and there were none.	
3.1	<b>HM-2010-085</b> Moved by: B. Visser Seconded by: G. Hoving  "That the Board approve the Agenda, dated Monday, December 13, 2010, as printed and circulated." CARRIED.	
4.	<b><u>Adoption of Board Minutes</u></b>	<i>John McCallum</i>
4.1	Chairman McCallum asked if there were any errors or omissions to the Minutes and there were none  <b>HM-2010-086</b> Moved by: D. Sopuch Seconded by: B. Eek  "That the Minutes of the Holland Marsh Drainage System Joint Municipal Services Board meeting held on Tuesday, November 30, 2010, be approved, as printed and circulated." CARRIED.	
5.	<b><u>Comments by the Chairman</u></b>  Chairman McCallum began by wishing all members and staff in attendance a happy and safe holiday with family and friends.  The Chairman also took this opportunity to advise members and staff of the Board's office hours over the holiday period. The	<i>John McCallum</i>

office is scheduled to be closed from December 27 and will reopen as usual on January 4, 2011. Staff will be unavailable during this time.

6. **Presentations / Deputations**

7. **Correspondence**

8. **New Business**

8.1 **2011 DRAFT Budget**

*Nathalie Carrier*

The Town of BWG's Deputy Treasurer began by circulating and explaining the Board's 2011 Draft Budget.

It was noted by the Deputy Treasurer that the annual levy remains at \$26/acre. However, the Deputy Treasurer pointed out that in 2010 the actual expenditures incurred to maintain the Holland Marsh Drainage System were much less than this figure.

The Deputy Treasurer also confirmed for the Board that as in the past, any surplus gained as a result of the annual maintenance levy recovered each year would carry over to cover the cost of capital projects, including the Holland Marsh Drainage System Canal Improvement Project.

A resolution was then drafted to approve the 2011 Draft Budget and Business Plan.

**HM-2010-087**

Moved by: G. Hoving  
Seconded by: B. Visser

"That the DRAFT 2011 Business Plan and Budget for the Holland Marsh Drainage System Joint Municipal Services Board, be approved as printed and circulated;

AND THAT the Board recommends to the Councils for the Town of BWG and the Township of King that the approved 2011 Business Plan and Budget for the Holland Marsh Drainage System Joint Municipal Services Board be approved and the business of the Board for 2011, be carried out as planned."  
CARRIED.

9. **Future Meeting Schedule**

*John McCallum*

No future meeting date set.

10. **Adjournment**

*John McCallum*

10.1 **HM-2010-088**

Moved by: B. Eek

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Seconded by: D. Sopuch

“That this meeting of the Holland Marsh Drainage System Joint  
Municipal Services Board adjourn at 12:50 p.m.”  
CARRIED.

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Sarah Murray, Secretary

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John McCallum, Chairman

DRAFT