

HOLLAND MARSH DRAINAGE SYSTEM JOINT MUNICIPAL SERVICES BOARD



MINUTES

MEETING DATE: Thursday, April 7, 2011

TIME: 2:00 p.m.

LOCATION: St. Mary's Hall "A", 31 Frederick Street, Bradford ON

ATTENDANCE RECORD:

MEMBERS PRESENT:

Doug White, Mayor – BWG
William Eek, Appointee
Dan Sopuch, Appointee
George Hoving, Appointee
Brian Visser, Appointee
Gary Lamb, Ward 3 Councilor - BWG

REGRETS:

Cleve Mortelliti, Deputy Mayor – TOK
Steve Pellegrini, Mayor – TOK

STAFF PRESENT:

Frank Jonkman, Drainage Superintendent
Sarah Murray, Secretary
Ian Goodfellow, Treasurer – BWG
Rob Flindall, Dir. Engineering – TOK
Jeff Schmidt, Treasurer - TOK
Jay Currier, CAO – BWG

REGRETS:

Jim Verkaik, Member-at-large

OTHERS:

Robb Ogilvie, Ogilvie, Ogilvie & Company

HOLLAND MARSH DRAINAGE SYSTEM JOINT MUNICIPAL SERVICES BOARD

1.	<u>Call to Order</u>	<i>Dan Sopuch</i>
1.1	HM-2011-021 Moved by: B. Visser Seconded by: G. Lamb "That this meeting of the Holland Marsh Drainage System Joint Municipal Services Board come to order at 2:01 p.m." CARRIED.	
2.	<u>Declaration of Pecuniary Interest</u>	<i>Dan Sopuch</i>
2.1	Interim Chairman Sopuch reminded Members of the Board of the Municipal Conflict of Interest legislation and requirements thereunder.	
3.	<u>Approval of Agenda / Changes</u>	<i>Dan Sopuch</i>
	Interim Chairman Sopuch asked if there were any errors or omissions to the Agenda and there were none.	
3.1	HM-2011-022 Moved by: D. White Seconded by: G. Hoving "That the Board approve the Agenda, dated Thursday, April 7, 2011, as printed and circulated." CARRIED.	
4.	<u>Adoption of Board Minutes</u>	<i>Dan Sopuch</i>
4.1	Interim Chairman Sopuch asked if there were any errors or omissions to the Minutes and there were none HM-2011-023 Moved by: G. Lamb Seconded by: B. Visser "That the Minutes of the Holland Marsh Drainage System Joint Municipal Services Board meeting held on Thursday, February 10, 2011, be approved, as printed and circulated." CARRIED.	
5.	<u>Comments by the Chairman</u>	<i>Dan Sopuch</i>
	Interim Chairman Sopuch commented on the future meeting times of the Board, and recommended that the Board continue to meet in the evenings only in an effort to accommodate all members.	

6.	<u>Governance Matters</u>	
6.1	Appointment of Board Chair The Interim Chair then turned the seat of Chairman over to the Town Manager for BWG in order to commence nomination procedures for the seats of Chair and Vice Chair. Mr. Currier began by explaining the process of nominations, and then opened floor to nominations by members. One member nominated Dan Sopuch and the nomination was seconded. Mr. Currier called for nominations a second and third time, with none made and then closed the floor to nominations. Dan Sopuch was then declared Chair of the HMDSJMSB for the current term of office. The floor then opened for nominations for the seat of Vice Chair. No nominations were expressed so it was decided to defer the election of Vice Chair until later in the meeting.	<i>Jay Currier</i>
7.	<u>Presentations / Deputations</u>	
7.1	Stakeholders' Sensitivity Analysis, Ogilvie, Ogilvie, and Company Member Eek arrived at 2:11 p.m. as Mr. Ogilvie began his preamble. Mr. Ogilvie began by advising members that the purpose of this presentation was to acknowledge with the growers that Ogilvie, Ogilvie and Ogilvie have been retained by the Lake Simcoe Region Conservation Authority, for a Stakeholders' Sensitivity Analysis of Phoslock. Mr. Ogilvie also confirmed that the Lake Simcoe Region Conservation Authority remains very interested in pursuing a Phoslock pilot project however, the proposed area of the Holland Marsh is being reconsidered. The Conservation Authority is considering other possible locations surrounding Lake Simcoe and alternate locations are under review at this time. A member inquired as to the science behind the product. The agricultural concern is that the product may as part of its use, end up on the fields and contaminate. Phoslock has undergone a variety of tests to ensure its safety and the Ministry of Environment has approved it usage however; testing did not include food safety uses. The challenge is finding a plot to test for these purposes.	<i>Robb Ogilvie</i>

A member commented that it is the unknown of Phoslock which raises a lot of caution from the growers. Should the marsh not be the subject of further testing, the growers would still appreciate being advised of the progress of Phoslock in this regard.

Further comments from members went on to question what threshold does the community need in order to accept Phoslock as a safe product for capturing phosphorous before it enters the lake system. There were no rebuttals to this point.

Another member suggested that instead of progressing with Phoslock, that perhaps financial incentives be made available to the growers for reducing their use of phosphorous. However, this method would still not solve the issue of proving Phoslock as a food-safe product or not despite it being scientifically proven as a successful agent for capturing phosphorous,

Mr. Ogilvie advised members that another alternative being considered is to create a treatment lagoon for further testing purposes but this method will be costly, since the area required to adequately conduct such a study would need to be approximately 49-50 ha.

Mr. Ogilvie commented that it is undetermined as of yet if there will be any information sessions or open houses on the matter in the near future but the Conservation Authority will continue to keep the Holland Marsh growers informed on Phoslock.

HM-2011-024

Moved by: D. White

Seconded by: G. Lamb

“That the Stakeholders’ Sensitivity Analysis provided by Robb Ogilvie of Ogilvie, Ogilvie, and Company, be received, for information.”

CARRIED.

Mr. Ogilvie departed at 2:48 p.m.

The Board reconvened the nomination process for the position of Vice Chair. Mr. Currier again, opened the floor to nominations for Vice-Chair.

Jay Currier

Bill Eek was nominated, and after a second and third call for nominations, the floor closed, declaring Bill Eek as Vice Chair of the HMDSJMSB for the current term of office.

8. Correspondence / Reports

8.1 Report of BWG Treasurer for the Board

Ian Goodfellow

The Treasurer provided the Board with the financial report as at March 31, 2011.

The Drainage Superintendent inquired about the Bradford Small Scheme, which the Treasurer confirmed is contained in the line item "BWG Drains". It was then requested that "BWG Drains" be revised to identify the Bradford Small Scheme as a separate line item.

It was also confirmed that the S.78 and annual levy for 2010 have been billed to landowners and abutting municipalities on the respective assessment schedules.

HM-2011-025

Moved by: D. White

Seconded by: B. Visser

"That the Report of BWG Treasurer as at March 31, 2011, be received, for information."

CARRIED.

8.2

Report of the Drainage Superintendent / Project Manager

Frank Jonkman

There were no comments or questions regarding this report.

HM-2011-026

Moved by: B. Eek

Seconded by: G. Hoving

"That the written report of the Drainage Superintendent and Project Manager, dated March 2, 2011, be received, for information."

CARRIED.

8.3

Report of the Drainage Superintendent / Project Manager

Frank Jonkman

The Drainage Superintendent confirmed the Restoration component of the Project, for the area completed under Contract 1A, should commence a tendering process this summer and Contract 2A is expected to commence the first week of June.

He also confirmed that the guardrails to be installed per the Report will be constructed of new materials only.

Furthermore, regarding the irrigation component, landowners will be provided a Bower connection on the canal side, where the landowner will be able to connect with a suction line. The Marsh side line will be fitted with a standard 8" ANSI flange and plate with bolts. This information was also relayed to attendees of the 60th Annual MUCK Conference that took place March 30 & 31, 2011.

The Springdale Church would appreciate an update on the 5th Line bridge reconstruction as wedding season is coming up. As the 5th Line bridge project is under the purview of the Town of BWG, the Dr. Supt. will continue to remain informed and relay any important information to the growers, and likewise Springdale Church.

The Mayor of BWG took this opportunity to express to the Board how impressed he was at the Dr. Supt.'s presentation at the 60th Annual MUCK Conference on March 31, 2011.

HM-2011-027

Moved by: D. White
Seconded by: G. Lamb

"That the written report of the Drainage Superintendent and Project Manager, dated April 4, 2011, be received, for information."

CARRIED.

8.4

In-Camera Item

HM-2011-028

Moved by: G. Lamb
Seconded by: B. Eek

"That the Board now move in-camera under the provisions of the Municipal Act, 2001, Subsection 239(2)(e) at 3:14 p.m. to discuss potential litigation matters."

CARRIED.

HM-2011-029

Moved by: D. White
Seconded by: G. Hoving

"That the Board now rise from in-camera at 3:45 p.m. to without report."

CARRIED.

9.

New Business

9.1

Verbal Report of the Drainage Superintendent re: mileage and taxable benefits

Frank Jonkman

Concerns have arisen due to the amount of kilometers the Dr. Supt. is required to travel on a daily basis and the mileage claims being made thereof.

It was confirmed that these costs are going to have to be analyzed to determine if it is more economical for the Board to lease a vehicle for use by the Dr. Supt. instead of using a

personal vehicle on a daily basis for the Dr. Supt. to carry out duties as required.

HM-2011-030

Moved by: B. Eek

Seconded by: B. Visser

"That the Verbal Report of the Drainage Superintendent re: mileage and taxable benefits be received for information, and that the matter be referred to staff for further information."

CARRIED.

9.2

Update on Plans for Contract 2A

Frank Jonkman

The Engineer and Drainage Superintendent have decided to continue with the tendering process for the second phase of canal relocation work.

The Board still needs to approve a procurement policy and it appears this process will take some time. The intentions have always been to save time and money with the Canal Improvement Project.

So, in the interim, it is for this reason that the Board will continue with a tender process to comply with regulations in the absence of an adopted board policy for the purposes of continuing the work of the Project.

HM-2011-031

Moved by: G. Lamb

Seconded by: D. White

"That the verbal update on the HMDS CIP and the next scheduled Contract tender timeframe be received, for information."

CARRIED.

10.

Future Meeting Schedule

Dan Sopuch

HM-2011-032

Moved by: G. Hoving

Seconded by: B. Eek

"That the next scheduled board meeting be set for May 26, 2011 at 7pm."

CARRIED.

11.

Adjournment

Dan Sopuch

11.1

HM-2011-033

Moved by: B. Visser

Seconded by: G. Lamb

HOLLAND MARSH DRAINAGE SYSTEM JOINT MUNICIPAL SERVICES BOARD

"That this meeting of the Holland Marsh Drainage System Joint
Municipal Services Board adjourn at 4:07 p.m."
CARRIED.



Sarah Murray, Secretary



Dan Sopuch, Chairman