

HOLLAND MARSH DRAINAGE SYSTEM JOINT MUNICIPAL SERVICES BOARD



MINUTES

MEETING DATE: Friday, July 28, 2011

TIME: 7:00 p.m.

LOCATION: S.S.P.S. 81 Melbourne Drive, Bradford ON

ATTENDANCE RECORD:

MEMBERS PRESENT: Doug White, Mayor – BWG
William Eek, Appointee
Dan Sopuch, Appointee
George Hoving, Appointee
Brian Visser, Appointee
Steve Pellegrini, Mayor – TOK
Jim Verkaik, Member-at-large
Gary Lamb, Ward 3 Councilor - BWG

REGRETS: Cleve Mortelliti, Deputy Mayor – TOK

STAFF PRESENT: Frank Jonkman, Drainage Superintendent
Sarah Murray, Secretary
Jeff Schmidt, Treasurer – TOK
Dave Van Veen, Eng. Project Manager – TOK

REGRETS: Ian Goodfellow, Treasurer – BWG
Rob Flindall, Dir. of Engineering – TOK
Jay Currier, Town Manager – BWG

OTHERS:

HOLLAND MARSH DRAINAGE SYSTEM JOINT MUNICIPAL SERVICES BOARD

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| 1. | <u>Call to Order</u> | <i>Dan Sopuch</i> |
| 1.1 | HM-2011-049 Moved by: G. Lamb Seconded by: B. Visser "That this meeting of the Holland Marsh Drainage System Joint Municipal Services Board come to order at 7:06 p.m." CARRIED. | |
| 2. | <u>Declaration of Pecuniary Interest</u> | <i>Dan Sopuch</i> |
| 2.1 | Chairman Sopuch reminded Members of the Board of the Municipal Conflict of Interest legislation and requirements thereunder. | |
| 3. | <u>Approval of Agenda / Changes</u> | <i>Dan Sopuch</i> |
| | Chairman Sopuch asked if there were any errors or omissions to the Agenda and there were none. | |
| 3.1 | HM-2011-050 Moved by: D. White Seconded by: B. Eek "That the Board approve the Agenda, dated Thursday, July 28, 2011, as printed and circulated." CARRIED. | |
| 4. | <u>Adoption of Board Minutes</u> | <i>Dan Sopuch</i> |
| 4.1 | Chairman Sopuch asked if there were any errors or omissions to the Minutes and there were none HM-2011-051 Moved by: S, Pellegrini Seconded by: B. Visser "That the Minutes of the Holland Marsh Drainage System Joint Municipal Services Board meeting held on Thursday, May 26, 2011, be approved, as printed and circulated." CARRIED. | |
| 5. | <u>Comments by the Chairman</u> | <i>Dan Sopuch</i> |
| | Chairman Sopuch commented While last month, the Project was working with farmers and the high level of precipitation, this month it is managing to deal with the lack of precipitation. It is appreciated that this process is | |

going as smoothly as it is. Also, we are approaching the 1 year anniversary since we broke ground on this Project with Contract 1A. As well, Contract 2A has gone to tender, everything appears to be going according to schedule.

6. **Presentations / Deputations**

7. **Correspondence / Reports**

7.1 **HMDSJMSB Financial Report as at July 15, 2011**

Dan Sopuch

The author of this report extended their regrets as they were not in attendance. The Board was advised that if there were any questions, any questions can be directed via email or telephone.

There were no questions expressed at this time.

HM-2011-052

Moved by: J. Verkaik

Seconded by: G. Hoving

"That the financial report of the Board as at July 15, 2011, be received, for information."

CARRIED.

7.2 **Report of the Drainage Superintendent/Project Manager dated July 22, 2011**

The Dr. Supt. advised that signs will be installed at various locations along the dyke advising of compliance and specific use/access of the buffer areas along the perimeter canals.

This mechanism is being implemented to obtain compliance from the public as contraventions that have occurred, includes dumping, littering, and other misuse/abuse habits that have been carried out in the past.

Compliance will come, but it will take some time for individuals to adjust to the new level of enforcement of the Board with such remedies as violation notice.

Contract 1A is moving along well, and this is partly due to the pumps purchased to move excess water.

Questions arose regarding the use of the buffer/berm in areas where excavation is complete. It was advised that the berm/buffer areas require two years with no use, in order to compact and consolidate properly.

There have been a couple environmental concerns raised by the general public however, the Dept of Fisheries and Oceans are

pleased with the work and it has issued its final authorization on the Project.

A concern was raised regarding the duckweed and other growth occurring in the canals. However, there is no immediate or long term solution at present. The fact is the water in the canal system, which comes from upstream lands, not the interior agricultural lands, is very nutrient rich. Aquatic plants thrive in these types of waters.

No other issues we raised on this item.

HM-2011-053

Moved by: B. Eek

Seconded by: G. Lamb

"That the written report of the Drainage Superintendent/Project Manager dated July 22, 2011, be received, for information."

CARRIED.

7.3

Written Report of Kenn Smart of KSAL

Contract 10.1B.1 – Tender Results and Recommendations

A short discussion took place on the timelines of work in Contract 1A and Contract 2A as the Board reviewed the engineer's Memo.

HM-2011-054

Moved by: G. Hoving

Seconded by: J. Verkaik

"That the K Smart Associates Ltd. Memo dated July 25, 2011 re the Holland Marsh Tenders Submitted for Contract 10.1B be received, for information;

And that the Board authorize award of Contract 10.1B, by staff as recommended by K. Smart, P. Eng. Of K Smart Associated Ltd."

CARRIED.

7.4

In-Camera item

HM-2011-055

Moved by: D. White

Seconded by: G. Lamb

"That the board now move in-camera under the provisions of the Municipal Act, 2011, Subsection 239(2)(d) at 8:14 p.m. to discuss labour relations/employee negotiations."

CARRIED.

HM-2011-056

Moved by: D. White

Seconded by: G. Hoving

"That the board rise in-camera at 8:29 p.m. and report progress."
CARRIED.

HM-2011-057

Moved by: B. Visser
Seconded by: D. White

"That the board approve a 1.5% cost of living allowance pay increase for all full time staff, to commence upon the next available pay period and be retroactive to January 1, 2011."
CARRIED.

8. New Business

8.1 A Greener York

It was advised that the Rogers Cable program, "A Greener York" is interested in featuring the HMDS CIP in one of its future episodes.

The Producer will be on site August 5th, 2011 to film and interview for this segment.

The Board will be advised when the episode will air.

8.2 BWG Library – Golf Tournament

Mr. Lamb advised the members and staff that the Library is planning a gold tournament to raise funds for various programs the library provides the community.

A flyer went around the table.

9. Future Meeting Schedule

Dan Sopuch

HM-2011-058

Moved by: B. Visser
Seconded by: G. Hoving

"That the next meeting of the HMDSJMSB be scheduled for September 8, 2011 at 7pm."
CARRIED.

10. Adjournment

Dan Sopuch

10.1 HM-2011-059

Moved by: D. White
Seconded by: B. Eek

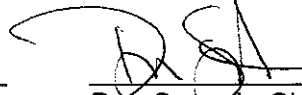
"That this meeting of the Holland Marsh Drainage System Joint

HOLLAND MARSH DRAINAGE SYSTEM JOINT MUNICIPAL SERVICES BOARD

Municipal Services Board adjourn at 8:37 p.m.”
CARRIED.



Sarah Murray, Secretary



Dan Sopuch, Chairman