

Holland Marsh Drainage System Joint Municipal Service Board Agenda

Thursday, December 14, 2023, 3:00 p.m.

The Trisan Centre Boardroom

25 Dillane Drive

Schomberg, Ontario

	Pages
1. Call to Order	
<u>Recommendation:</u> That this meeting of the Holland Marsh Drainage System Joint Municipal Service Board come to order at 3:00 p.m.	
2. Approval of Agenda/Changes	
<u>Recommendation:</u> That the Board approve the agenda dated December 14, 2023, as printed and circulated.	
3. Declarations of Pecuniary Interest and the General Nature	
4. Comments by the Chair	
5. Presentations/Deputations	
6. Adoption of Board Minutes	3
<u>Recommendation:</u> That the minutes of the Holland Marsh Drainage System Joint Municipal Service Board meeting held November 16, 2023 be approved, as printed and circulated.	
7. Correspondence/Reports	
7.1 Report of Drainage Superintendent	6
<u>Recommendation:</u> That Report HMDSJMSB-2023-08 of the Drainage Superintendent dated December 7, 2023 be received for information.	
8. New Business	
9. Next Meeting	
The next meeting of the HMDSJMSB will be on Thursday, February 8, 2024 at 3:00 p.m. to be held electronically with no in person attendance.	

9.1 Future Meeting Dates

Recommendation:

That the Board approve the 2024 meeting dates as follows:

February 8, 2024 at 3:00 p.m.; April 11, 2024 at 3:00 p.m.; June 13, 2024 at 7:00 p.m.; August 8, 2024 at 7:00 p.m.; October 10, 2024 at 7:00 p.m.; December 12, 2024 at 3:00 p.m.

10. **Adjourn**

Recommendation:

That this meeting of the Holland Marsh Drainage System Joint Municipal Service Board adjourn at _____p.m.



Holland Marsh Drainage System Joint Municipal Service Board Minutes

November 16, 2023, 7:00 p.m.
Large Engineering Boardroom
305 Barrie Street, Unit 2, Bradford, ON

Members Present:	Jennifer Anstey, Councillor - TOK Raj Sandhu, Deputy Mayor – BWG Steve Pellegrini, Mayor - TOK Brian Visser	Dave Munshaw Trevor Voorberg Ben Verkaik, Vice Chair
Regrets:	William J Eek, Chair	Dan Sopuch
Staff Present:	Nathalie Carrier, Deputy Treasurer Frank Jonkman, Drainage Superintendent	Ruth Westlake, Holland Marsh Drainage Board Coordinator

1. Call to Order

Resolution HM-2023- 32

Moved By Visser

Seconded By Sandhu

That this meeting of the Holland Marsh Drainage System Joint Municipal Service Board come to order at 7:00 p.m.

CARRIED

2. Approval of Agenda/Changes

Resolution HM-2023- 33

Moved By Sandhu

Seconded By Visser

That the Board approve the agenda dated November 16, 2023, as printed and circulated.

CARRIED

3. Declarations of Pecuniary Interest and the General Nature

There were no declarations of pecuniary interest.

4. Comments by the Chair

Vice Chair Verkaik chaired the meeting in the absence of Chair Eek.

5. Presentations/Deputations

There were no presentations or deputations.

6. Adoption of Board Minutes

Resolution HM-2023- 34

Moved By Pellegrini

Seconded By Munshaw

That the minutes of the Holland Marsh Drainage System Joint Municipal Service Board meeting held August 10, 2023 be approved, as printed and circulated.

CARRIED

7. Correspondence/Reports

7.1 October 31, 2023 Financial Results

Resolution HM-2023- 35

Moved By Sandhu

Seconded By Anstey

That Report HM-FIN-2023-02 regarding “October 31, 2023 Financial Results” be received for information.

CARRIED

7.2 Report of Drainage Superintendent

Resolution HM-2023- 36

Moved By Voorberg
Seconded By Munshaw

That the Report HMDSJMSB-2023-07 of the Drainage Superintendent dated November 9, 2023 be received for information.

CARRIED

8. New Business

8.1 Draft 2024 Business Plan and Budget - Frank Jonkman

Resolution HM-2023- 37

Moved By Anstey
Seconded By Visser

That the Board approve the 2024 Business Plan and Budget as printed and circulated.

And further that the approved 2024 Business Plan and Budget be forwarded to Township of King and Town of Bradford West Gwillimbury for the annually required Council approval.

CARRIED

9. Next Meeting

The next meeting of the HMDSJMSB will be on Thursday, December 14, 2023 at 3:00 p.m. at The Trisan Centre Multi-Purpose Room, 25 Dillane Drive, Schomberg, Ontario.

10. Adjourn

Resolution HM-2023- 38

That this meeting of the Holland Marsh Drainage System Joint Municipal Service Board adjourn at 8:06 p.m.

CARRIED

Ben Verkaik, Vice Chair

Ruth Westlake, Secretary



HOLLAND MARSH
DRAINAGE SYSTEM
Joint Municipal Service Board

Report of Holland Marsh Drainage System
Joint Municipal Service Board

REPORT #: HMDSJMSB-2023-08
DATE: 07-12-2023
SUBJECT: Drainage Superintendent Report
SUBMITTED BY: Frank Jonkman, Drainage Superintendent

1. Main Drain
 - i. Scheduled Main Drain maintenance has been completed.
2. Pumping Stations
 - a. Art Janse Pumphouse
 - i. Pump 1, no response from vendor on status
 - ii. SCADA system will be updated during 2024
 - b. Bardawill Pumphouse
 - i. No update
 - c. Charlie Davis Pumphouse
 - i. No update
 - d. Ferragina Pumphouse
 - i. No update
 - e. Horlings Pumphouse
 - i. No update
 - f. Professor Day Pumphouse
 - i. Engineer has accepted appointment, meeting to be scheduled early 2024
 - g. Morris Road Pumphouse
 - i. No update
 - h. SCBR Pumphouse
 - i. No update

3. BWG / TOK Small Drains
 - a. Planned Small Drain Maintenance
 - i. Drain 10, Drain 11
 - i. Remaining portions tentative completion week of December 18th
 - b. Drain 16
 - i. Burnside to prepare the report (ongoing)
 - c. S.76
 - i. Schedule has been submitted
 - i. Draft schedule to be submitted 2023 for review
 - ii. Comments to be provided mid-January
 - iii. Revisions to be made and schedules finalized
 - iv. Presentation to the Board set for May 2024
 - d. Small Drain Maintenance for 2024
 - i. Cullingham
 - ii. Duga
 - iii. Drain 1
 - iv. Drain 2
 - v. Drain 3
 - vi. Drain 4
 - vii. Drain 5
 - viii. Drain 6
4. HMDSCIP Perimeter Maintenance
 - i. Soundings completed, will review data for future maintenance requirements
 - ii. Numerous areas with nuisance animals tracked during inspections, trapper will be notified and proceed with removal
5. General
 - a. Burnside
 - i. Accepted appointment for the Professor Day Pumphouse
 - b. DFO
 - i. All authorization and notification forms have been submitted
 - c. LSRCA
 - i. LSRCA continues to monitor discharge waters and has recently completed a sampling period that will do a complete analysis of discharge water
 - d. MTO Bridges

- i. Email chain from previous attempts to contact will be sent again to MTO
- e. OMAFRA
 - i. No report
- f. MECP
 - i. An announcement was made for the Lake Simcoe Project Funding, submittals were due on September 22, 2023.
 - i. Three submissions were made including:
 - o Aquatic Vegetation Management in Main Drain
 - o Buffer strips along Main Drain
 - o Supplemental Pumping along Main Drain
 - ii. MECP Steering Committee “Holland Marsh Bench Testing”
 - i. No current update
 - iii. An Expression of Interest was submitted to MECP for consideration of a Lake Simcoe Phosphorus Removal and Recovery Facility (PRRF) by BWG
 - iv. Lake Simcoe Phosphorus Recycling Facility – no update
- g. Holland River Drain
 - i. Brushing - Discussions about process currently taking place with New Tecumseth